



St Edmundsbury
BOROUGH COUNCIL

St Edmundsbury Borough Council

Cabinet Decisions Notice

(Published: Thursday 7 December 2017)

The following decisions were taken by the Cabinet on **Tuesday 5 December 2017** and, if not called in by Councillors, will come into operation on Friday 15 December 2017. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Assistant Director (HR, Legal and Democratic Services) (e-mail: democratic.services@westsuffolk.gov.uk) by **5.00 pm on Thursday 14 December 2017**.

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@stedsbc.gov.uk. Contact may also be made via Democratic Services, St Edmundsbury Borough Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 5 CAB/SE/17/061	None	<u>West Suffolk Operational Hub</u> RECOMMENDED TO COUNCIL: (19 December 2017) That: (1) Report No: CAB/SE/17/061 and its appendices, be noted; (2) the allocation of an additional £1,095,000 to the Council's Capital Programme funded in line with paragraphs 5.14 - 5.17 of Report No: CAB/SE/17/061, be	The Cabinet acknowledges that there remains a clear need to urgently invest in new waste and street scene services in West Suffolk and that current arrangements are unsustainable and costly to the taxpayer. In order to progress the West Suffolk Operational Hub project to the construction phase, the Cabinet has recommended to Council, approval of the recommendations, including the additional capital funding required. Whilst costs have	Alternative options considered for the future delivery of waste and street scene services in West Suffolk are detailed in previous reports presented to Cabinet as detailed under Background Papers of Report No: CAB/SE/17/061.	<u>Portfolio Holder:</u> Cllr Peter Stevens 07775 877000 <u>Officer:</u> Mark Walsh Assistant Director (Operations) 01284 757300

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		<p>approved;</p> <p>(3) Subject to receiving a planning consent:</p> <p>(a) the Council's option to procure land at Hollow Road Farm, be exercised;</p> <p>(b) with Suffolk County Council and Forest Heath District Council, a contract be entered into for the construction of the West Suffolk Operational Hub at Hollow Road Farm; and</p> <p>(4) it be agreed for the Council's Section 151 Officer to make the necessary changes to the Council's 2017/18 prudential indicators as a result of recommendation (2) above.</p>	<p>increased, these are shared with Forest Heath District Council and Suffolk County Council, and taking the cost of borrowing into account, the known benefits of the scheme still breakeven with the status quo financial position whilst providing modern facilities and capacity for significant future growth. The scheme also relocates the current St Edmundsbury depot allowing the delivery of further development at Western Way.</p>		
<p>Item No. 6 CAB/SE/17/062</p>	<p>None</p>	<p><u>Statement of Licensing Policy and Cumulative Impact Policy Renewal</u></p> <p>RECOMMENDED TO COUNCIL: (19 December 2017) That:</p> <p>(1) the proposed Cumulative Impact Area of Bury St Edmunds Town Centre</p>	<p>Whilst it has carefully considered the recommendations of the Licensing and Regulatory (L&R) Committee, the Cabinet considers that for the benefit of residents but without stifling business growth, the new cumulative impact area (CIA) should cover the area shown in</p>	<p>Alternative options for the Cumulative Impact Policy area for Bury St Edmunds Town Centre have been considered in detail by the Licensing and Regulatory</p>	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Amanda Garnham Licensing Team Leader 01284 757050</p>

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		<p>contained within the Statement of Licensing Policy at Appendix 3 to Report No: LIC/SE/17/011, be amended to cover the area shown on Map 2, attached as Appendix B to Report No: CAB/SE/17/062; and</p> <p>(2) subject to the agreement of (1) above, the revised Statement of Licensing Policy incorporating the amended Cumulative Impact Policy, attached as Appendix 3 to Report No: LIC/SE/17/011, be adopted.</p>	<p>Map 2, as recommended by officers. This area includes Abbeygate Ward and removes most of Risbygate Ward (as recommended by the L&R Committee) apart from a small section of St Andrews Street North. This would then retain all current late night premises that have a detrimental cumulative impact on the town, such as noise, crime, anti-social behaviour and damage, within the CIA.</p>	<p>Committee and Cabinet, as shown in Appendices A to D of Report No: CAB/SE/17/062. The Cabinet considers that the most appropriate proposal to be recommended to Council should be the area shown in Map 2.</p>	
<p>Item No. 8 CAB/SE/17/064</p>	<p>None</p>	<p><u>Bury St Edmunds Town Centre: Masterplan</u></p> <p>RECOMMENDED TO COUNCIL: (19 December 2017)</p> <p>That the masterplan for Bury St Edmunds Town Centre, as detailed in Appendix A to Report No: CAB/SE/17/064, be adopted as a Supplementary Planning Document.</p>	<p>The Cabinet considers that following its shaping through a stakeholder group comprising several partners and an extensive consultation exercise (the responses to which are contained in Appendix B to Report No: CAB/SE/17/064), the Bury St Edmunds Town Centre Masterplan satisfactorily sets the guidelines for future growth and development of Bury St Edmunds town centre which will provide the framework for individual</p>	<p>Not to prepare a masterplan. This option would result in the uncoordinated approach to the development of the town; and many missed opportunities.</p> <p>The masterplan will eventually become a Statutory Planning</p>	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Chris Rand Principal Planning Officer (Major Projects) 01284 757352</p>

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			development proposals to be assessed when they come forward.	Document. As such, there is a mandatory process to go through in terms of options appraisals.	
Item No. 10 CAB/SE/17/066	None	<p><u>Recommendations from the Performance and Audit Scrutiny Committee: 29 November 2017 - Mid Year Treasury Management Report 2017/2018 and Investment Activity (1 April to 30 September 2017)</u></p> <p>RECOMMENDED TO COUNCIL: (19 December 2017)</p> <p>That the Mid-Year Treasury Management Report for 2017-2018, including the change to the Annual Treasury Management and Investment Strategy and associated Code of Practice, attached as Appendix 1 to Report No: TMS/SE/17/004, be approved.</p>	The Council is required by the Treasury Management Code of Practice to approve a current mid year review of the treasury services against the adopted annual strategy.	Options for the management of Council investments are formally considered within the annual treasury management and investment strategy. This includes key strategies in respect of the maintenance of the Council's debt free status, the continuation of in-house management of funds, and the approach to be adopted in establishing the creditworthiness of	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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				potential counterparties. The changing nature of the economic climate requires that these key areas are subject on-going review.	
Item No. 11 CAB/SE/17/067	None	<u>Recommendations from Performance and Audit Scrutiny Committee: 29 November 2017 - Delivering a Sustainable Medium Term Financial Strategy 2018-2021</u> RESOLVED: That: (1) the budget assumptions (outlined in Appendix A to Report No: PAS/SE/17/034) and timetable (at paragraph 6.1), along with the progress made to date on delivering a balanced budget for 2018-2019 and sustainable budget in the medium term, be noted; and (2) the proposals, as detailed in Section 5 and Table 2 at	Having taken the current and future financial pressures and challenges facing St Edmundsbury into account, including the budget gap, budget assumptions, proposed timetable and the methodology for securing a balanced budget for 2018-2021, the Cabinet considers the Performance and Audit Scrutiny Committee's recommendations are acceptable for incorporating into the final budget proposals.	Other options for securing a balanced budget in 2018/2019 and sustainable Medium Term Financial Strategy for 2018-2021 could be proposed and considered by Members. They would however, need to take into account core principles such as deliverability, affordability and risk.	<u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074 <u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245

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		paragraph 5.1 of Report No: PAS/SE/17/034, be included in securing a balanced budget for 2018-2019.			
Item No. 12 CAB/SE/17/068	None	<p><u>Local Council Tax Reduction Scheme 2018/2019</u></p> <p>RECOMMENDED TO COUNCIL: (19 December 2017) That:</p> <p>Taking into consideration the consultation and engagement feedback detailed in section 7 of Report No: CAB/SE/17/068, the following changes to the current Local Council Tax Reduction Scheme be agreed to take effect from 1 April 2018:</p> <p>(a) Update the “applicable amounts” to 2015 prices as detailed in paragraph 5.1 of Report No: CAB/SE/17/068;</p> <p>(b) incorporating changes that have occurred as a result of the Government’s welfare reforms as detailed in paragraph 5.2, regarding family premiums; dependence allowances</p>	Each year the Council is required to review its Local Council Tax Reduction Scheme (LCTRS). The conclusion of the 2017 annual review and resultant proposals for changes to the current LCTRS (which have been subject to consultation and engagement) are considered by the Cabinet to be acceptable for implementation from 1 April 2018, for the reasons provided in paragraphs 5.1 -5.3 inclusive of Report No: CAB/SE/17/068.	Other options considered and rejected are contained in paragraphs 6.1 - 6.3 inclusive of Report No: CAB/SE/17/068.	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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		<p>where there are two or more children; and eligibility of foreign nationals; and</p> <p>(c) modernise the scheme as detailed in paragraph 5.3, so that claimants in receipt of Universal Credit do not need to make a separate application to qualify for Council Tax Discount.</p>			
<p>Item No. 13 CAB/SE/17/069</p>	<p>None</p>	<p><u>Council Tax Base for Tax Setting Purposes 2018/2019</u></p> <p>RECOMMENDED TO COUNCIL: (19 December 2017) That:</p> <p>(1) the tax base for 2018/2019, for the whole of St Edmundsbury is 36,490.95 equivalent band D dwellings, as detailed in paragraph 1.4 of Report No: CAB/SE/17/069; and</p> <p>(2) the tax base for 2018/2019 for the different parts of its area, as defined by parish or special expense area boundaries, are as shown in Appendix 2.</p>	<p>The Council is required to set out the basis of the formal calculation of the Council Tax Base for the financial year 2018/2019.</p>	<p>As it is a statutory requirement, no other options were considered.</p>	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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Item No. 14 CAB/SE/17/070	None	<p><u>Draft West Suffolk Strategic Framework 2018-2020</u></p> <p>RECOMMENDED TO COUNCIL: (19 December 2017)</p> <p>That the draft West Suffolk Strategic Framework 2018-2020, as contained in Appendix A to Report No: CAB/SE/17/070, be adopted.</p>	<p>The most recent strategic plan for West Suffolk covered the period 2014-2016. It was then agreed to extend the vision and priorities in that plan until the outcome of the devolution process in Norfolk and Suffolk was clear. The Cabinet supports the timely approach for a new strategic framework document to be developed and adopted, especially given that both St Edmundsbury and Forest Heath have now agreed to proceed with proposals for creating a single council for West Suffolk. The draft vision; strategic priorities (which continue to be centred around growth, resilient families and communities and housing); projects and actions, and 'ways of working' contained in the document are wholly supported by the Cabinet.</p>	<p>It is not compulsory for councils to have strategic planning documents in place. However, this can result in a lack of strategic direction and agreement on the vision and purpose of the organisation, or the outcomes that councillors and staff are working towards.</p>	<p><u>Portfolio Holder:</u> Cllr John Griffiths 01284 757136</p> <p><u>Officer:</u> Ian Gallin Chief Executive 01284 757001</p>
Item No. 15 CAB/SE/17/071	None	<p><u>Recommendations of the Grant Working Party: 6 November 2017 - Applications for Community Chest Grant Funding 2018/2019</u></p> <p>RESOLVED: That:</p>	<p>The Grant Working Party had considered each of the 18 applications for Community Chest funding in detail and the Cabinet supports its recommendations.</p>	<p>The Council could choose not to provide any grant funding; however it is recognised that some support to the Voluntary,</p>	<p><u>Portfolio Holder:</u> Cllr Robert Everitt 01284 769000</p> <p><u>Officer:</u> Davina Howes Assistant</p>

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		<p>(1) the allocation of Community Chest funding for 2018/2019, as previously approved in 2016/2017 as part of two-year funding agreements, be noted, namely:</p> <p>(a) Suffolk Accident Rescue Service (SARS): £2,000</p> <p>(b) Theatre Royal (Bury St Edmunds): £5,000</p> <p>(2) the allocation of Community Chest funding for 2018/2019, as detailed in Report No: GWP/SE/17/002, be approved, namely:</p> <p>(a) Anglia Care Trust: £5,000</p> <p>(b) St Nicholas' Hospice (Barrow): £1,712</p> <p>(c) Suffolk Family Carers: £10,000</p> <p>(d) Mentis Tree CIC: £9,000</p> <p>(e) Sporting 87: £6,000</p> <p>(f) Haverhill Community Trust: £6,030</p> <p>(3) subject to the budget setting process for 2019/2020, and subject to the satisfactory submission of evidence-based</p>		<p>Community and Social Enterprise Sector is required. The Community Chest also enables the Council to commission services to support the delivery of its priorities.</p>	<p>Director (Families and Communities) 01284 757070</p>

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		<p>reports detailing the benefits and success of each individual project in 2018/2019, the allocation of Community Chest funding for 2018/2019 and 2019/2020, be approved, namely:</p> <p>(a) St Nicholas' Hospice Care (Bury St Edmunds): 2018/19: £6,532; 2019/20: £6,533</p> <p>(b) St Nicholas' Hospice Care (Haverhill): 2018/19: £8,909; 2019/20: £8,909</p> <p>(c) HomeStart Mid and West Suffolk 2018/19: £10,000; 2019/20: £10,000</p> <p>(d) Relate Norfolk and Suffolk: 2018/19: £5,000; 2019/20: £5,000</p> <p>(e) Our Special Friends: 2018/19: £6,000; 2019/20: £6,000</p> <p>(f) REACH Community Projects: 2018/19: £10,000; 2019/20: £10,000</p> <p>(g) Citizens Advice Bureau</p>			

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		<p>Suffolk West: 2018/19: £182,000; 2019/20: £182,000</p> <p>(h) Suffolk Cinema Network: 2018/19: £3,500; 2019/20: £3,500</p> <p>(4) No Community Chest funding for 2018/2019 be awarded to:</p> <p>(a) Abundant Life Church (Epic Dad);</p> <p>(b) Sharing Parenting, Clare;</p> <p>(c) The Restoration Trust; and</p> <p>(d) Rural Coffee Caravan.</p>			
Item No. 16 CAB/SE/17/072	None	<p><u>St Genevieve Lakes (formerly Park Farm, Ingham): Masterplan</u></p> <p>RECOMMENDED TO COUNCIL: (19 December 2017)</p> <p>That the masterplan for St Genevieve Lakes, as contained in Appendix A to Report No: CAB/SE/17/072, be adopted as informal planning guidance.</p>	The Cabinet supports the adoption of the St Genevieve Lakes masterplan which it considers will bring economic and community benefits to the area through the intended creation of an attractive leisure facility.	Not to adopt a masterplan. This option would result in an uncoordinated approach to the development of the site.	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Chris Rand Principal Planning Officer (Major Projects) 01284 757352</p>

Karen Points
Assistant Director (HR, Legal and Democratic Services)
7 December 2017